



Post Results Services

Dear Parents

The long wait is now over and I hope that you and your child are pleased with their examination results.

All of Year 11 have received a copy of this letter with their examination results and it is just to inform you of the Post Results Services that are available from the examination boards.

The services

Each service below requires a candidate to sign the relevant candidate consent form, before the service can proceed.

Clerical check

This is a review of mark totalling for all parts of the script and that grade boundaries etc. have been applied correctly.

Post-results review of marking

This is a review of the original marking to ensure that the agreed mark scheme has been applied correctly. It checks the totalling of marks and the correct application of grade thresholds.

Photocopy of script

This is a copy of the script either before choosing to have it reviewed, or after it has been reviewed.

Fees

	AQA per unit/component	Pearson (Edexcel) per unit/component	OCR per unit/component
Clerical check	£8.05	£11.10	£16.90
Review of marking	£37.55	£39.50	£47
Photocopy of script before review	N/A	Free	£11.75
Photocopy of reviewed script	£14.35	£12.20	£11.75
Subjects	Art and Design Biology Chemistry French Media Studies Physics Spanish Statistics	IGCSE English IGCSE Maths History Music Music BTEC	Computer Science Food & Nutrition Geography Media Studies Religious Studies

A clerical check or review is refunded if the grades are altered up **or down**. An altered grade is final and cannot revert.

Although we do not wish to discourage genuine requests we must point out that it is only on rare occasions that grades are altered. The examination boards have careful checking procedures and particular attention is paid to those marks on the borderline of grade boundaries.

For example, a genuine case could be if your child was estimated a grade 7 and gained a grade 2. If they had worked effectively and had no concerns after the exam, then an error may have occurred.

However, if your child was estimated a grade 7 and gained a grade 6, it is highly unlikely that any error was made and the grade is likely to be a true reflection of how your child performed in the examination relative to the other candidates across the country.

Key Dates

23rd August 2018 - Issue of GCSE results

20th September 2018 - Last date for enquiries about results to be received by the examination boards.

What to do next

An informal discussion with the subject teacher is advisable as a sensible first step towards your decision to go forward with an expensive review of marking.

It is important to note that grades can go up **or down** and therefore candidate consent is required for a clerical check or a review of marking.

A separate candidate consent form is required for access to a copy of a script e.g. to support a review of marking. Candidate consent forms can be accessed on the school website under Parents/GCSE Exams.

A request for any Post Results Service **must** be made through the school's Examinations Officer. It will not be accepted without payment in advance and the signed candidate consent form(s). Please specify which services are required.

The last date for enquiries about results to reach the examination boards is 20th September 2018 so please make sure that the Examinations Officer has all the correct documents by **13th September 2018**. No requests will be accepted after the deadline.

Boards will complete a clerical check within 10 days and a review of marking within 20 days of receiving the request.

Access to scripts

Any access to scripts e.g. to support a review of marking requires the candidate consent form for this, even if it is free. If necessary the consent form for access to scripts can be submitted alone at an earlier date. A consent form for review or clerical check could then be submitted (if required) at a later date on a separate copy of the sheet.

AQA will only release a copy of a reviewed or clerical checked script **after** the outcome of the review or clerical check.

Pearson allow most scripts to be viewed on line for free, before a choice is made whether to proceed with any review. This is available up until 20th September or the review if earlier.

OCR charge for access to a pre-review copy of script and have a deadline of Thursday 30th August 2018.

If requesting a pre-review copy of script for OCR then please make sure that the script payment and consent form for access to scripts is in school by no later than 11am on Wednesday 29th August. It will also be necessary before this deadline to notify the Examinations Officer by email davemckitterick@hollygirt.notts.sch.uk for the request to proceed.

Any other requests for Pearson pre-review scripts clerical checks or reviews of marking will be requested after term starts and by the deadline of 20th September.

If details explaining the new 9-1 GCSE grading system are required, then please remember that there are a couple of links on the school website under Parents/GCSE Exams.

The school re-opens on Monday 3rd September 2018.

May I take this opportunity to wish you and your child well in the next stage of their education.

Yours sincerely



Dr DJ McKittrick
Examinations Officer