



## Parents' Forum Meeting Minutes

Friday 4<sup>th</sup> May 2018

4.00pm

In Attendance: Pam Hutley, Victoria Wright, Lucy Wilkins, Sunethra De Silva, Toni Thorncraft Smith, Loyin Olotu-Umoren, Chris Browne, Michele Orpen, Kathryn Bouchlaghem

Apologies: Mrs Browne

### 1. **Matters arising from the last meeting minutes**

The minutes from the previous meeting held on 2<sup>nd</sup> February were briefly discussed and agreed. A holiday club can not go ahead as there is not a member of staff present to co-ordinate and manage during the school holidays. PH to revisit packed lunches for school trips, for those who have a lunch pass.

### 2. **Parking**

Inconsiderate parking has once again been brought to our attention by current parents. Not only parking on double yellow lines and holding up traffic but also obscuring the pavement for pedestrians; pupils, parents, staff and other members of the public. PH will again put a reminder in the Weekly News and highlight alternative parking around the vicinity of school.

PCSOs now have powers to give parking tickets. We could contact the council and ask for more patrolling of the area however, we do not wish to thrust fines on to our parents.

### 3. **New Senior School Skirt**

We will be introducing a new skirt for senior girls from September. There will be a year overlap with the current style which being available and on our uniform list. From September 2019, all girls in Senior School must have the new style. The new style is fully pleated, stitched down and fixed to the hip.

### 4. **Home School Communications**

Communications are working well with those parents who use technology and engage with us across different platforms. We are finding it difficult however to engage with some parents and communicate with them effectively. What do parents want and how do we communicate effectively to all of our parent base? We may look at conducting a survey. We discussed parent apps.

### 5. **Plastics Recycling**

We recycle paper and cardboard but do not currently recycle plastic within school. PH will look into the possibility of having a plastics recycling bin if they are available, through the council. An option would be to remove the Senior School vending machine which sells drinks packaged in plastic and encourage children to bring their own bottle to refill at school. We have a water fountain available for refilling bottles already in place.

### 6. **Quilt**

Many thanks to TTS for cleaning the textile quilt which hangs in the Senior School hall. May be used or at least displayed in some way for the 140 year celebration on 30<sup>th</sup> June.

### 7. **GDPR**

TTS raised this as on the agenda – our new Privacy Policy is currently being agreed.

**8. Staff Recruitment**

There are concerns over the number of staff leaving at the end of the Summer Term. We have staff moving on for many reasons including relocation and promotion. We have now appointed high calibre staff for all of our teaching vacancies for September including Biology, History, ICT, Maths and Spanish.

**9. Outdoor Provision**

The enclosed ball area of the junior playground is a little dominant however it successfully meets the needs of our more energetic and sport children. It can be drawn to enhance the garden appearance if required.

**10. AOB**

Thanks to Toni Thorncraft Smith for her loyalty to this forum for the past 5 years.

**11. Next Meeting**

The next and last Parents' Forum Meeting of the academic year will be held on Friday 6<sup>th</sup> July.