

9th February 2018



Hollygirt

SCHOOL

To: Parents of Pupils in Years 5 and 6

Dear Parents

Parents' Evening Spring 2018

We are looking forward to seeing you at the Parents' Evening on **Wednesday 28th February 2018**. The meetings will begin at 3.50pm and finish at 6.00pm; they will be held at **No. 9 Villa Road**.

Your child has been asked to make appointments with the staff who teach them, allowing you five minutes for each one. To avoid queues, please try to be on time for your appointments.

Children who are waiting for parents may stay at our after school club. This will be in Stafford House until 5.30pm, when Mrs Mahl will bring the children down to No. 9. Children may not stay unsupervised at No. 9 before 5.30pm. Please could you indicate on the slip below if your child will be staying at the after school club while you are attending Parents' Evening.

Yours sincerely

Mrs V Wright
Head of Junior School



Hollygirt

SCHOOL

Parents' Evening Spring 2018

Child's Name: Form:

Please delete as appropriate:

We are able/unable to attend Parents' Evening on **Wednesday 28th February 2018**.

We would prefer an appointment between:

3.45 – 4.30pm _____ 4.30 – 5.15pm _____ 5.15 – 6pm _____

Please indicate your first choice with a 1 and your second choice with a 2.

I would like my child to stay at the after school club on Wednesday 28th February.

Name/s of Parents attending

Signed: Date:

Please return to your child's Form Teacher by Friday 16th February 2018

