



13th November 2017

To: Parents of pupils in Year 11

Dear Parents,

Arrangements for Year 11 'Mock' GCSE Examinations January 2018

The examination timetable for the forthcoming GCSE 'Mock' examinations has now been prepared and I am enclosing a copy for you to study with your child. In order that the pupils may experience a situation as similar as is practical and possible to the actual GCSE examinations, this timetable has been carefully prepared so that the pupils have revision time built into the schedule, together with the opportunity to study at home.

There are 3 sessions of examinations:

1. 8.50am – 11.05am (arrive in school for 8.30am)
2. 11.25am – 12.45pm (arrive in school for 11.00am)
3. 1.45pm – 3.45pm (arrive in school for 1.15pm)

Pupils are permitted to study at home until the time required to be in school. However, once signed into school, they may not leave the premises between exams. Should your child wish to be in school for revision for any morning or afternoon slots when they are not in an examination there will be a room available for silent revision. So that we can ensure adequate supervised provision is available for revision, please indicate on the slip attached, which sessions, apart from their normal examination slots, your child would like to be in school.

I remind parents of our expectations during the mock examination period; pupils must conform to normal school rules. This also applies to matters of appearance. Full school uniform must be worn, without make-up or nail varnish and with hair tied back. Conformity ensures the smooth start to examinations and avoids unnecessary challenges beforehand which may cause upset and affect examination performance. Pupils will be required to hand in their mobile phones and remove iWatches.

We would appreciate your support in the above matters for both these and the final examinations.

Pupils will usually leave school at 3.45pm as normal if they have had an afternoon examination, even if this has finished a little earlier. Some examinations, however, will finish after 3.45pm – please note these carefully so that suitable transport arrangements can be made.

I would be grateful if you could complete the attached slip and return it to the school by Tuesday 21st November 2017.

Yours sincerely

Mrs P S Hutley
Headmistress

Hollygirt

SCHOOL

Arrangements for Year 11 'Mock' GCSE Examinations- January 2018

Child's Name: _____ Form: _____

I acknowledge receipt of the letter about 'Mock' GCSE Examinations dated 13th November 2017 and of the 'Mock' Examinations timetable.

My child will require supervised revision for the following sessions when they are not in an examination.

10 th January	session		2	
11 th January	session		2	3
12 th January	session	1	2	3
15 th January	session	1	2	3
16 th January	session	1	2	3
17 th January	session	1	2	3

(Please circle the sessions required)

Session 1 = 9.00am – 11.25am

Session 2 = 11.25am – 12.45pm

Session 3 = 1.30pm – 3.45pm

Parent Signature: _____

Pupil Signature: _____

Date: _____

Please return to your child's Form Teacher by Tuesday 21st November 2017